

INSTRUCTION SHEET

RECYCLER REGISTRATION ON WASTE TYRE PORTAL

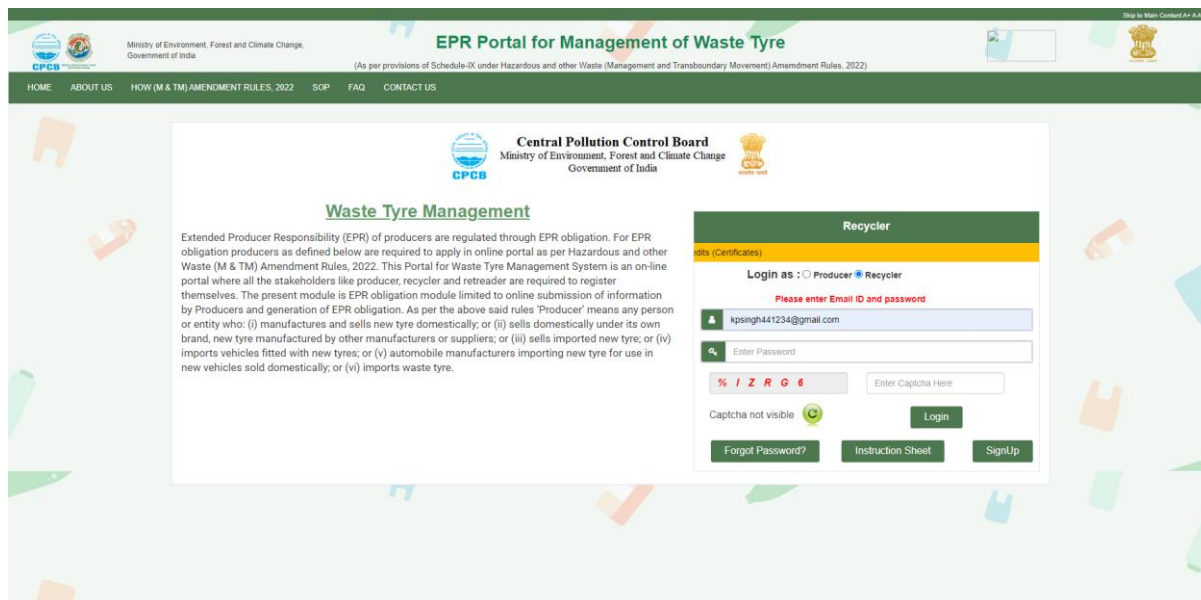
(Under Hazardous and Other Wastes (Management and Transboundary Movement) Amendment Rules, 2022)



Central Pollution Control Board (CPCB)

How to fill up the Registration form?

Step 1 - The applicant has to first sign-up in the portal under recycler section for getting login Credentials i.e login ID & Password. Login credential will be shared at email ID of Company email ID (as specified at the time of signing-up)



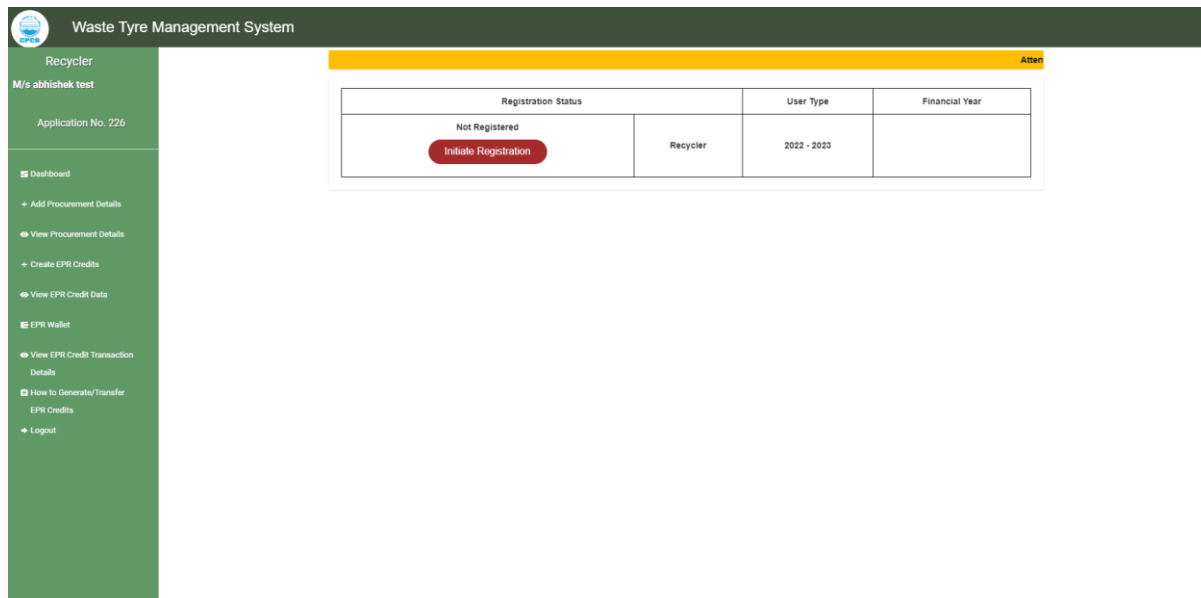
The screenshot shows the 'EPR Portal for Management of Waste Tyre' interface. The header includes the Ministry of Environment, Forest and Climate Change, Government of India, and the Central Pollution Control Board (CPCB) logo. The main content area is titled 'Waste Tyre Management' and contains a detailed description of the Extended Producer Responsibility (EPR) system. On the right side, there is a 'Recycler' login form with the following fields and options:

- Registration type: Producer Recycler
- Text prompt: Please enter Email ID and password
- Email ID field: kpsingh441234@gmail.com
- Password field: Enter Password
- Captcha field: Enter Captcha Here (with a CAPTCHA image showing '% / Z R G S')
- Buttons: Login, Forgot Password?, Instruction Sheet, SignUp

(Figure 1)

Step 1

After creating the Login credential. The applicant is required to login and click on Initiate Registration and start the fillup of registration form.



The screenshot shows the 'Waste Tyre Management System' dashboard for a user named 'M/s abhishek test' (Application No. 226). The dashboard includes a sidebar with navigation options like Dashboard, Add Procurement Details, View Procurement Details, Create EPR Credits, View EPR Credit Data, EPR Wallet, View EPR Credit Transaction Details, How to Generate/Transfer EPR Credits, and Logout. The main content area displays a table with the following data:

Registration Status	User Type	Financial Year
Not Registered Initiate Registration	Recycler	2022 - 2023

(Figure 2)

Step 3

The applicant is required to fill the following details as shown in the Fig. and click on the same & next button

- I. GPS Location of the Unit
- II. Date of Establishment of the Recycling Facility
- III. Date of Validity of CTE
- IV. Date of Validity of CTO

The screenshot shows the 'Waste Tyre Management System' interface. On the left is a green sidebar with navigation options: Recycler (M/s abhishek test, Application No. 226), Dashboard, Add Procurement Details, View Procurement Details, Create EPR Credits, View EPR Credit Data, EPR Wallet, View EPR Credit Transaction Details, How to Generate/Transfer EPR Credits, and Logout. The main content area is titled '3. GPS Location of the Unit'. It contains a table with two columns: 'latitude' (value: -34.29559152315293) and 'longitude' (value: 149.356599609375). Below this is a Google Map showing a location in Australia. At the bottom of the form are three date fields: 'Date of Establishment of the Recycling Facility' (04-07-2023), 'Date of Validity of CTE' (04-07-2023), and 'Date of Validity of CTO' (04-07-2023). A blue 'Save & Next' button is located at the bottom left of the form area.

(Figure 3)

Step 4 Documents

In this section, the applicant is required to upload the following documents and click on the same & next button.

- I. Copy of GST document
- II. Copy of IEC document
- III. Copy of PAN
- IV. Aadhar Card of the authorized person
- V. Covering Letter
- VI. Undertaking (Upload as per the format given in the annexure)
- VII. Copy of CTE under water and air act issued by concerned SPCB/PCC
- VIII. Copy of the CTO under water and air act issued by concerned SPCB/PCC
- IX. Copy of Authorization under HoWM Rules issued by concerned SPCB/PCC
- X. Photographs of Plant and Machinery with Geo tagging (complete plant Machinery including Air pollution control devices, ETP plant)

Document/Certificate Type	Upload Document/Certificate
Company GST Number 07AAAL0028L2ZD	GST Certificate View Uploaded Document
Company IEC Number (If available) ABHISHEK TEST	IEC Certificate View Uploaded Document
Company PAN Card Number ABHISHEK TEST	PAN Card View Uploaded Document
Company CIN Number (Optional) 3332334354545	CIN Certificate View Uploaded Document
Aadhar Card Number Of Authorized Person 12345678987	Aadhar Card View Uploaded Document
Covering Letter (Upload as per the formate given in the instruction sheet) N/A	Covering Letter View Uploaded Document

(Figure 4)

Aadhar Card Number Of Authorized Person 12345678987	Aadhar Card View Uploaded Document
Covering Letter (Upload as per the formate given in the instruction sheet) N/A	Covering Letter View Uploaded Document
Undertaking (Upload as per the formate given in the instruction sheet) N/A	Undertaking View Uploaded Document
Copy of CTE N/A	Copy of CTE View Uploaded Document
Copy of CTO N/A	Copy of CTO View Uploaded Document
Copy of Authorization N/A	Copy of Authorization View Uploaded Document
Photographs of Plant and Machinery with Geo tagging N/A	Photographs of Plant View Uploaded Document

[Save & Next](#)

(Figure 5)

Step 5 Recyclers details

In this section the applicant is required to provide the following details

1. Details of all the machineries available along with their power and Details of Pollution Control Device installed (as shown in the fig. 6)
2. The applicant has to mention the name of air pollution, water pollution & noise pollution control devices that are installed in the recycling unit. (as shown in the fig. 7,8,9)
3. The applicant has to mention to details of TSDC membership (if applicable)

Waste Tyre Management System

Recycler: M/s abhishek test

Application No. 226

General Information | Upload Documents | Recycler Details

Details of all the machineries available along with their power and Details of Pollution Control Device installed

[Add Machineries Details](#)
[Add Air Pollution Control Device](#)
[Add Water Pollution Control Device](#)
[Add Noise Pollution Control Device](#)
[Add TSDF Details](#)

Production Details			
S No.	Products Details	Choose Options	Authorized Capacity in MT per Annum(as given in CTO)
1.	Reclaimed Rubber	Select	NA
2.	Recovered Carbon Black usable as raw material for new tyre	Select	NA
3.	Crumb Rubber Modified Bitumen (CRMB)	Select	NA
4.	Crumb Rubber	Select	NA
5.	Pyrolysis Oil and Char (Using Continous Process technique)	Select	NA
		Select	NA

(Figure 6)

Waste Tyre Management System

M/s

Details of the machinery

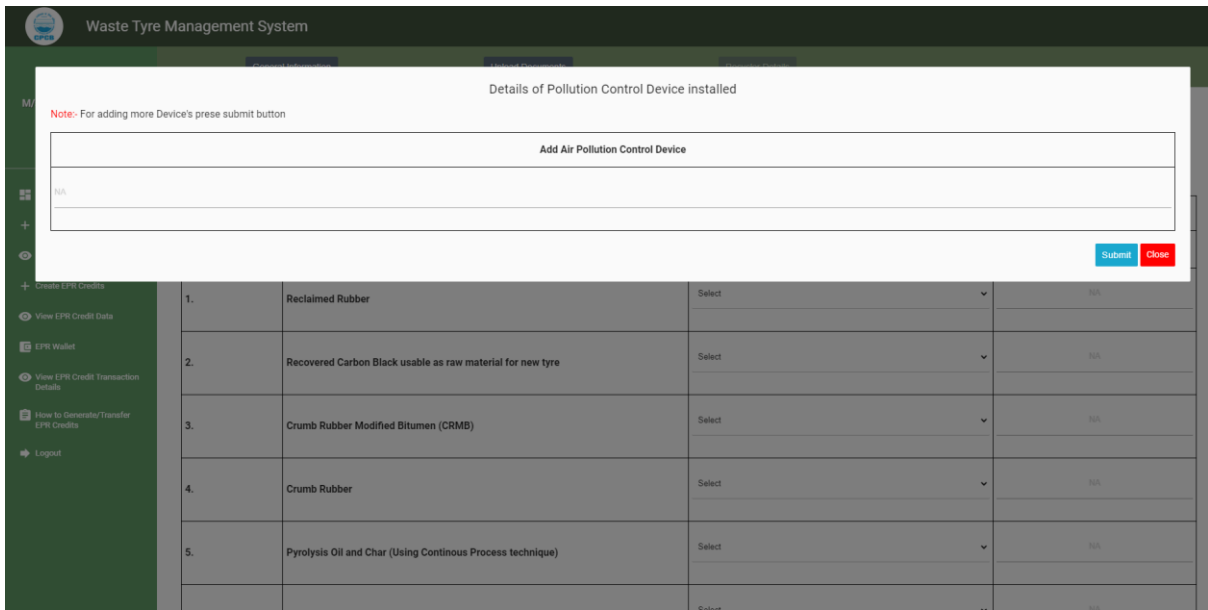
Note:- For adding more machineries prese submit button

S.No	Machinery installed	Power	Capacity(Specify unit also)
1	NA	NA	NA

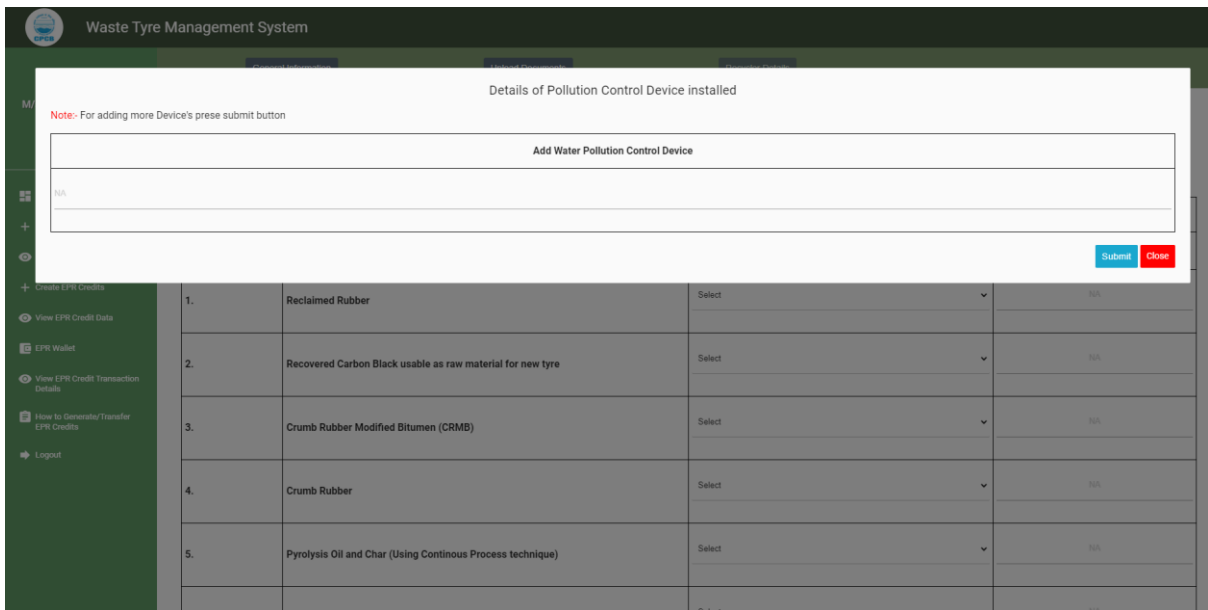
Submit Close

1.	Reclaimed Rubber	Select	NA
2.	Recovered Carbon Black usable as raw material for new tyre	Select	NA
3.	Crumb Rubber Modified Bitumen (CRMB)	Select	NA
4.	Crumb Rubber	Select	NA
5.	Pyrolysis Oil and Char (Using Continous Process technique)	Select	NA
		Select	NA

(Figure 7)



(Figure 8)



(Figure 9)

Step 6 Recyclers details

The following details are required to be provided:

1. Product details and Authorized Capacity (end product) for recycling as per authorization (as shown in figure 10 mark with red box). If the product-wise capacity is not mentioned in authorization then fill the information from the CTO.

Waste Tyre Management System

Recycler
M/s abhishek test
Application No. 226

[Add Machineries Details](#)
[Add Air Pollution Control Device](#)
[Add Water Pollution Control Device](#)
[Add Noise Pollution Control Device](#)
[Add TSDF Details](#)

Production Details			
S No.	Products Details	Choose Options	Authorized Capacity in MT per Annum(as given in CTO)
1.	Reclaimed Rubber	Select	NA
2.	Recovered Carbon Black usable as raw material for new tyre	Select	NA
3.	Crumb Rubber Modified Bitumen (CRMB)	Select	NA
4.	Crumb Rubber	Select	NA
5.	Pyrolysis Oil and Char (Using Continuous Process technique)	Select	NA
6.	Pyrolysis Oil and Char (Using Batch Process technique)	Select	NA

(Figure 10)

2. Upload Process Flow
3. Upload Mass Balance Sheet
4. Link of video of recycling plant showing machinery and pollution control device
5. Layout map of the unit(optional)
6. Total Area of the unit (in sq meter)
7. Total Shed area of the unit (in sq meter)
8. No. of shift operated per day (optional)
9. Number of manpower per shift (Average) (optional)

Waste Tyre Management System

Recycler
M/s abhishek test
Application No. 226

Waste Tyre Processing Capacity

Process Flow/Upload Video/Area/Layout & Number of manpower

Upload Process Flow	<input type="button" value="Choose File"/> No file chosen
Upload Mass Balance Sheet	<input type="button" value="Choose File"/> No file chosen
Link of video of recycling plant showing machineries and pollution control device	NA
Layout map of the unit	<input type="button" value="Choose File"/> No file chosen
Total Area of the unit (in sq meter)	NA
Total Shed area of the unit (in sq meter)	NA
No. of shift operated per day	NA
Number of manpower per shift (Average)	NA

(Figure 11)

After the same & next button, the applicant has to submit the application fee. After submitting the application fee, the application for registration to the recycler will be submitted to CPCB.

Self-Declaration for Recycler/Retreader

Dated:

We, M/s _____ hereby declare that information provided for registration as a Recycler / Retreaders (*strike out whichever is not applicable*) on the Waste Tyre EPR Portal under Hazardous and Other Waste (management & Transboundary Movement) Rules, 2022 are true to the best of our knowledge and belief and that it conceals nothing and that no part of it is false.

We, M/s ----- also hereby declare and confirm that adequate occupational safety/Health and fire safety measures have been taken in the recycling/retreading plant(s) (*strike out whichever is not applicable*).

We also hereby undertake that all the responsibilities of correctness of information as provided will be ours. In case of any data and information found false or misleading at any stage, actions as per the rules may be initiated against us.

(Name and Signature of the Authorized Person)

Designation:

Company Seal

(Hint: On the company's letter head with signature of authorized person & company seal)